



MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING
OF MONDAY, JANUARY 21, 2013
AT 200 HIGHLANDS BOULEVARD DRIVE

1. CALL TO ORDER

Mayor David L. Willson called the Regular Board of Aldermen meeting to order at 7:00 p.m.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were: Alderman Clement, Alderman Stevens, Alderman Hamill, Alderman Ottenad, Alderman Schrader, Alderman Diehl, Mayor Willson and Attorney Gunn. A quorum was present.

3. APPROVAL OF THE MINUTES

a. Minutes of the January 21, 2013 Regular Board of Aldermen meeting

Alderman Hamill made the motion to approve the Minutes of the January 21, 2013 Regular Board of Aldermen meeting. The motion was seconded by Alderman Clement and carried unanimously, without objection.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Alderman Hamill made the motion to approve the Order of Items on the Agenda. The motion was seconded by Alderman Schrader and carried unanimously, without objection.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Proclamation honoring Jean Muehlendyck

Mayor Willson honored Ms. Jean Muehlendyck with a Proclamation for her service to the City over the last 20 years.

b. Comments from the Public

Ms. Pauline Bair, 305 Morewood Drive, asked about the current lawsuits.

City Attorney Patrick Gunn answered there is no change. Two lawsuits (dog ordinance and the Board of Adjustment) have been disposed of in favor of the City.

Ms. Kim Smith, 2 Calder Court, stated that Ms. Jean Muehlendyck is her inspiration and wanted to say “thank you” to her for all she does for the City.

6. REPORTS FROM THE MAYOR

a. Mayoral Report

Mayor Willson reported on January 10, he attended the Metro Mayors meeting for mayors of large cities.

On January 11, Mayor Willson reported he attended the Lafayette Area Mayors Organization and they discussed improvements in the Manchester Corridor. Later that day he also attended the St. Louis County Municipal League Board of Directors meeting.

Mayor Willson reported on January 14, he attended the Planning and Zoning meeting.

On January 16, Mayor Willson attended the Staff meeting.

Mayor Willson reported on January 20, he was a judge for the 10th District High School Oratorical Competition at Creve Coeur Legion Post.

7. REPORTS FROM THE CITY ADMINISTRATOR

a. List of Paid Bills (Warrant dates of January 7 – January 18, 2013)

There were no questions.

8. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

Alderman Clement stated that there was a meeting on January 14, and there was a Special Use Permit request by Scotty’s Fresh Produce for the storage of certain seasonal items outside. Scotty’s will be moving into the former bank building at Manchester and Sulphur Spring. He said it was very enthusiastically endorsed and approved. The special use aspect is for the storage of certain seasonal things outside.

b. Historic Review Commission

Alderman Diehl stated that there was a meeting prior to this Board meeting, during which

there was a discussion about the proper format of listing historic properties in Manchester. The Historic Review Commission also decided they are going to have workshops where they will be discussing individual properties, bringing everyone's knowledge together and getting everything updated.

The next meeting will be February 11 at 5:30 p.m.

9. ACTION ON OLD BILLS

- a. There were none.

10. INTRODUCTION OF NEW BILLS

- a. RESOLUTION ACCEPTING BID OF CUSTOM ELEVATOR FOR CHAIRLIFT FOR FRONT STAIRS

Alderman Clement read Proposed Resolution # 13-0425, entitled: "A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT WITH CUSTOM HOME ELEVATORS OF ST. LOUIS, INC. IN AN AMOUNT NOT TO EXCEED FORTY-FIVE THOUSAND FORTY-EIGHT DOLLARS (\$45,048.00) FOR THE INSTALLATION AND SERVICE OF A FRONT STAIRWELL WHEELCHAIR LIFT AT THE CITY HALL IN THE CITY OF MANCHESTER, MISSOURI", by title only.

Alderman Ottenad asked if installation of this wheelchair lift will put the City in compliance with ADA so there can be meetings at City Hall.

City Attorney Gunn responded that it will.

Alderman Ottenad asked if the lift is like the current one in the back where the person would sit in it to go upstairs.

City Engineer Ed Blattner stated it will have a platform and a seat that will fold up. He said the person will come in on their wheelchair and roll onto the platform; the lift will close up and take them upstairs just like the old one did. There will be a seat for someone who is not using a wheelchair.

Alderman Ottenad inquired about unforeseen conditions as mentioned in the Resolution.

City Engineer Blattner stated that would cover a problem if any of the structural stairs were found to be rotten or something. He said everything looks good as far as can be seen.

City Administrator Andy Hixson stated it is a 110 year old building.

Alderman Ottenad asked how long Custom Home Elevator been in business.

City Administrator Ed Blattner stated they did the original chairlift for the City back in 1986, so they have been around for a long time.

Alderman Clement made the motion for approval of Resolution # 13-0425. The motion was seconded by Alderman Ottenad and carried unanimously, with no objection.

b. RESOLUTION APPROVING CONTRACT FOR POOL MANAGEMENT SERVICES

Alderman Schrader read Proposed Resolution # 13-0426, entitled: "A RESOLUTION ACCEPTING THE BID OF LIFEGUARDS UNLIMITED, INC. IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SEVENTY-FOUR THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$174,750.00) FOR ALL LABOR, MATERIALS, TOOLS, AND EXPENDABLE EQUIPMENT NECESSARY FOR THE MANAGEMENT AND OPERATION OF THE MANCHESTER AQUATIC CENTER IN 2013 AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT THEREFOR", by title only.

Alderman Schrader made the motion for approval of Resolution # 13-0426. The motion was seconded by Alderman Clement and carried unanimously, without objection.

c. RESOLUTION APPROVING DESIGN AND CONSTRUCTION ENGINEERING SERVICES FOR THE TENNIS COURTS

Alderman Hamill read Proposed Resolution # 13-0427, entitled: "A RESOLUTION ACCEPTING THE PROPOSAL OF HEIDEMAN AND ASSOCIATES, INC. IN AN AMOUNT NOT TO EXCEED FIFTEEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$15,750.00) WHICH INCLUDES A CHANGE ORDER IN THE AMOUNT OF SEVEN HUNDRED FIFTY DOLLARS (\$750.00) IN THE EVENT OF UNFORESEEN CONDITIONS, FOR DESIGN AND CONSTRUCTION DRAWINGS FOR THE POST TENSION CONCRETE TENNIS COURTS AT PAUL SCHROEDER PARK IN THE CITY OF MANCHESTER, AND AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO ENTER INTO A CONTRACT THEREFOR", by title only.

Alderman Ottenad asked if this is part of the \$212,000 that is in the budget for 2013.

Director of Parks and Recreation Eileen Collins answered that it is, and added that Manchester received an \$187,000 grant to cover part of the cost of the budgeted \$212,000.

Alderman Ottenad asked about past performances of Heideman Associates.

Director Collins answered they performed the construction documents for the City of Clayton and also for Tower Grove.

Alderman Hamill made the motion for approval of Resolution # 13-0427. The motion was seconded by Alderman Clement and carried unanimously, without objection.

11. MISCELLANEOUS

a. Comments from the Public

Mr. James Bottorff, 580 Larksmore Court, asked about the chairlift and where it will be located.

Mayor Willson answered the chairlift is for City Hall.

12. EXECUTIVE SESSION

a. Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Alderman Hamill made the motion to go into Closed Session: Pursuant to Section 610.021 (1) of the Revised Statutes of Missouri pertaining to legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Hamill – aye
Alderman Diehl – aye
Alderman Schrader – aye
Alderman Ottenad – aye
Alderman Clement – aye
Alderman Stevens – aye

Mayor Willson announced the vote passed 6 to 0, with no objection.

13. ADJOURNMENT

At 8:17 p.m., after the Executive Session, there being no further business, Alderman Hamill made the motion to adjourn. The motion was seconded by Alderman Schrader and carried unanimously, without objection. The meeting adjourned at 8:17 p.m.

Respectfully submitted,

Ruth E. Baker, CMC/MRCC
City Clerk

Note: This is a journal of the Board of Aldermen meeting held January 21, 2013 (summary); not a verbatim transcript. If a recording of the meeting is desired, please contact City Hall.